

**MINUTES OF MEETING
BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MONTICELLO
MONDAY, MAY 16, 2011**

The regular meeting of the Board of Public Works and Safety, of the City of Monticello, Indiana, was held on Monday, May 16, 2011, at 5:30 p.m. The meeting was called to order by Mayor Jason Thompson and opened with the Pledge of Allegiance.

Roll call, by Clerk Treasurer Liz Oilar, was answered by Board Members Mayor Jason Thompson, Mike Keever, and Phil Vogel, and City Attorney George Loy.

There being no additions, deletions, or corrections to the minutes of the regular meeting on Monday, April 18, 2011, a motion was made by Board Member Mike Keever, seconded by Board Member Phil Vogel, to approve the minutes as presented. All ayes, motion carried.

Consideration of Sniper Policy – Police Department - was deleted from the agenda.

Award Bryan's Lift Station Bids – Wastewater

Jon Borgers, Wessler Engineering, presented the Board with the certified bid tabulation from the bids that were taken for the Bryan's Lift Station project from the last meeting. There were two bidders: F&K Construction, Inc. and Atlas Excavating, Inc. F&K was the lowest responsive responsible bidder. He sees no reason not to award the project to them pending grant certification. There is only a certain amount of work that can be done based on the grant tied to this project. The grant is for a total project cost of \$1,200,000.00, which is \$1,000,000.00 for the OCRA grant and \$200,000.00 match from the City. The project cannot go over 20% of that cost. The Board can award up to Alternate No. 2 which is a total construction cost of \$1,022,000.00. This would put the total estimated project cost at \$1,297,000.00. This is an added cost to the City of \$97,000.00. After much discussion, Board Member Mike Keever made the motion to approve signing the contract for Alternate Bid No 2 contingent on the release of funds from OCRA, seconded by Board Member Phil Vogel. All ayes, motion carried.

Consideration of Part Time As Needed Employees – Fire Department

Fire Chief Shane Swaim stated that this issue was discussed at the last meeting. PRN employees would be a cost savings to the City and extend his overtime budget for the year. He was asked by the Board to come up with some guidelines for these employees and he has given the Board that information. These employees will be the first ones called in at a rate of \$14.46. Board Member Phil Vogel made the motion to give Chief Swaim permission to hire the part time employees as needed, seconded by Board Member Mike Keever. Mayor Thompson asked the Chief how many part time as needed employees he wanted to hire. The Chief's goal is to have six employees. All ayes, motion carried.

Accept Letter of Retirement – Jim Reynolds – Police Department

Police Chief Curt Blount stated that the Board has received the letter of retirement from Jim Reynolds. Yesterday was his last day. He started his new job, Environmental Officer for the County, today. Board Member Phil Vogel made the motion to accept Jim Reynold's letter of retirement, seconded by Board Member Mike Keever. All ayes, motion carried.

Permission to Promote Part Time Officer Charles Morehead to Full Time Patrolman – Police Department

Police Chief Curt Blount asked the Board for permission to promote part time Officer Charles Morehead from part time status to the full time Patrolman's position. He is a 2004 graduate of the Indiana Law Enforcement Academy with several law enforcement certificates. He is a K-9 Officer and will be bringing his K-9 dog with him at no cost to the City. Board Member Phil Vogel made the motion to allow Chief Blount to hire part time Officer Charles Morehead to the full time Patrolman's status, seconded by Board Member Mike Keever. All ayes, motion carried.

Accept Two Letters of Resignation – Adam Robinson & Brandon Rush - Fire Department

Fire Chief Shane Swaim asked the Board to accept the resignation letters of full time Firefighter/Paramedic Adam Robinson and part time EMT Brandon Rush. They both took position in Westfield. Board Member Mike Keever made the motion to accept the letters of resignation from Adam Robinson and Brandon Rush at the Fire Department, seconded by Board Member Phil Vogel. All ayes, motion carried.

Permission to Promote Part Time Firefighter Josh Anliker to Full Time Firefighter – Fire Department

Fire Chief Shane Swaim asked the Board for permission to promote from within part time EMT/Paramedic Josh Anliker. He came to the department in 2009 as an EMT. Since then he has gone to paramedic's school on his own and has been working as a paramedic since October 2010. Board Member Mike Keever made the motion to hire Josh Anliker as a full time Firefighter/ Paramedic moving him from part time status to full time status, seconded by Board Member Phil Vogel. All ayes, motion carried.

Permission to Accept Applications for Two Part Time Positions – Fire Department

Fire Chief Shane Swaim asked the Board for permission to hire two part time EMT/Firefighters. Board Member Phil Vogel made the motion to give Chief Swaim permission to fill the two part time positions for the Fire Department, seconded by Board Member Mike Keever. All ayes, motion carried.

Permission to Solicit Quotes for Plant Process Equipment – Wastewater

Wastewater Superintendent Joe Mowrer asked the Board for permission to solicit quotes for some plant process equipment to streamline and give them better control over the plant. Examples of the equipment needed are two chlorine analyzers and pacers, D.O. probes, and PH monitors. The estimated cost is under \$50,000.00. Board Member Phil Vogel made the motion to give Joe permission to solicit quotes for plant process

equipment, seconded by Board Member Mike Keever. All ayes, motion carried.

Permission to Make Offer on Clark Property – Parks Board

Parks Board Member Cathy Gross asked the Board for permission to make an offer on the Clark property. The Clark property was originally part of what the Parks Board envisioned for the Altherr Nature Park. This property is connected to the Altherr Nature Park land. The Parks Board requested appraisals on the property a few months ago. The appraisals came in at \$60,000.00 and \$63,000.00 respectfully. The Parks Board feels this is too much for the property. The assessed value of the property from the tax bills for 2009 payable 2010 was \$41,600.00 and for 2010 payable 2011 is \$17,800.00. The Parks Board would like to offer \$20,000.00 for the Clark property. Board Member Phil Vogel made the motion to give the Parks Board permission to make an offer on the Clark property at the end of South Illinois Street for \$20,000.00, seconded by Board Member Mike Keever. All ayes, motion carried.

There being no further business, meeting adjourned at 6:00 p.m.

Liz Oilar, IAMC
City Clerk Treasurer